



# HAPPILY EVER AFTER ANIMAL SANCTUARY

## VOLUNTEER DESCRIPTION FORM

<b>TITLE:</b>	<b>SANCTUARY DOG WALKER VOLUNTEER</b>	
<b>LOCATION</b>	HEA Sanctuary, Marion, WI	
<b>EFFECTIVE</b>	January 30, 2011	

### **VOLUNTEER HOURS:**

Dog Walkers are needed every day. When you first begin volunteering, you must come out during the hours that Ken, Amanda or Sue is onsite. These hours are 9:45am-12:00pm or 3pm-6pm daily, or by appointment. Once you are familiar with the animals, the routine, and the expectations of volunteers, the hours can become more flexible.

### **POSITION SUMMARY:**

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The purpose of this position is to provide essential exercise and socialization for HEA dogs at the Sanctuary.

### **ESSENTIAL JOB FUNCTIONS:**

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1. Walk dogs on the dog walking path, to provide exercise and socialization.
  2. Follow all guidelines and instructions to maintain the safety and health of the HEA animals and volunteers.
  3. Report any incidents to Ken or Amanda immediately!
  4. Maintain a record of your volunteer hours by signing in and out of the Volunteer Log.

### **KNOWLEDGE, SKILLS, ABILITIES & EXPERIENCE:**

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- Comfortable interacting with all breeds, sizes and ages of dogs.
  - Basic knowledge of dogs and their behaviors. Ability to tolerate and manage a wide range of dog behaviors.
  - Ability to bend, reach and lift up to 40 pounds. (If you are physically unable to do this, please indicate this on your volunteer application.)
  - Strength to handle large, strong dogs.
  - Ability to carefully follow instruction for handling the dogs, including which dogs you may not handle.

